8/17/2018

Applicant Name Applicant Street Address, Fort Rucker, AL 36362 Tel: 123-456-7890

Corvias Military Living Attn: Community Resident Office

2908 Andrews Ave, Fort Rucker, AL 36362

Tel: 334-440-8992

Dear Corvias Resident Advisor,

I'm currently the (INSERT TITLE – OWNER/CONSULTANT/PARTNER/ETC.) of a home based business known as (INSERT BUSINESS NAME) and would like approval to operate in accordance with the resident responsibility guide so I can apply for a solicitation permit on the installation.

Sincerely,

Applicant Name
Title (Owner/Consultant/Partner/Etc.)